

## Terms and Conditions

Effective Date: 4 August 2025

Company: OFS Travel

Website: [www.ofstravel.com](http://www.ofstravel.com)

### Terms and Conditions

#### 1. Acceptance of Terms

By accessing or using our website and services, you agree to be bound by these Terms and Conditions. If you do not agree, please do not use our website.

#### 2. About Us

OFS Travel is a UK-based business travel management company, offering corporate travel planning, booking services, and related solutions.

Our registered office is: Stationfields Kidlington Oxford

ATOL Number: 10688

#### 3. Use of the Website

- You must be at least 18 years old to use our services.
- You agree to use the website for lawful purposes only.
- You may not misuse, interfere with, or attempt to gain unauthorised access to any part of the site or its systems.

#### 4. Travel Bookings

- All travel arrangements (flights, accommodation, transport) are subject to availability and the terms and conditions of the relevant third-party provider.
- Your booking may be subject to additional terms from airlines, hotels, or tour operators.
- It is your responsibility to check passport, visa, health, and entry requirements for your destination.

#### 5. Payments and Pricing

- All prices are shown in GBP and include applicable taxes unless otherwise stated.

- Payments must be made in full before travel documents are issued.
- We reserve the right to correct pricing errors or revise quotes prior to confirmation.

#### 6. Cancellations, Changes & Refunds

- Cancellation and change policies depend on the providers terms. Fees may apply.
- Refunds, where applicable, will be processed according to the suppliers policies.
- Administration charges may be added by OFS Travel for changes or cancellations.

#### 7. ATOL Protection

Many of the flights offered by OFS Travel are financially protected by the ATOL scheme (ATOL Number: 10688). When you pay, you will receive an ATOL Certificate. Please check that everything is listed correctly.

For more information about financial protection and the ATOL Certificate, visit [www.caa.co.uk/ATOL-protection](http://www.caa.co.uk/ATOL-protection).

#### 8. Liability

- OFS Travel acts as an agent between you and the travel providers and is not responsible for the acts or omissions of these third parties.
- We are not liable for any delays, cancellations, losses, or expenses arising from circumstances beyond our control, including strikes, weather, or pandemics.

#### 9. Privacy

Your personal data is collected and processed in line with our Privacy Policy. We are committed to protecting your privacy and complying with UK GDPR and data protection laws.

#### 10. Intellectual Property

All content on this website, including logos, text, and images, is owned by or licensed to OFS Travel. You may not reproduce, republish, or reuse any content without permission.

## 11. Amendments

We may update these Terms and Conditions at any time. Changes will take effect once posted on this page. Continued use of our site signifies acceptance of the revised terms.

## 12. Governing Law

These Terms and Conditions are governed by the laws of England and Wales. Any disputes will be subject to the exclusive jurisdiction of the English courts.

## 13. Contact Us

If you have any questions about these Terms, please contact:

OFS Travel

Grove Technology Park, Wantage, Oxfordshire, OX12 9FF

Email: [enquiries@ofstravel.com](mailto:enquiries@ofstravel.com)

Phone: 01235 867400